



# Yosemite West Property & Homeowners, Inc.

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## YWPHI Board of Directors' Meeting

March 28th, 2012, 7 pm

President Kelly Rich called the meeting to order at 7 pm.

Directors Present: Rea Jackman, Kimberly O'Neil, Scott Renfro, Kelly Rich, Mike Stepien

Directors Absent: Todd Caranto

Committee Chairs Present: John Mock

Committee Chairs Absent: None

Guests Present: None

### I. Minutes

The minutes for the October 12, 2011 meeting were previously distributed, and hard copies were available. Mike Stepien motioned to approve the minutes and Kelly Rich seconded the motion, with all in agreement.

### II. Treasurer's Report

Kimberley O'Neil submitted the 4th Quarter 2011 (10/1/2011 to 12/31/2011) Treasurer's Report.

The **Balance Sheet** shows total assets of \$13,514.66, which included:

\$3023.97	checking account
\$10,540.69	savings account

The **Profit & Loss** statement shows a net loss of (\$18.66):

\$1505.00	total income from membership dues
\$0.95	other income from interest
\$1524.61	total net expenses

The itemized expenses included:

\$83.70	Bank Charges [includes \$79.74 erroneous debit to be credited]
\$13.34	Grant Expense [to be reimbursed]
\$1005.00	Insurance, Directors & Officers

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\$87.79	Domain hosting
\$45.06	Postage & Delivery
\$49.96	Printing & Reproduction
\$13.98	Sales Tax
\$124.00	Supplies
\$18.75	Telephone
\$82.93	Travel

### **Calendar Year-End 2011 Treasurer's Report (Summarized)**

Total Income	\$4840.00 (\$4200.00 membership dues, \$640 mailbox sales)
Total Expenses	\$2611.72
Other Income	\$3.84 (interest only)
Net Income:	\$2232.12

The calendar year-end report is for YWPHI purposes only.

### **Fiscal Year 2011 (3/1/2011 to 2/29/2012) Treasurer's Report**

The fiscal year-end report is for federal and state reporting requirements. The fiscal year is not the same as the calendar year; it starts March 1st and ends February 28th.

The Treasurer completed and submitted Form 1120-H for 2011 (i.e., 3/1/2011 to 2/29/2012) to the Internal Revenue Service, Form 199N California e-Postcard to the Franchise Tax Board, and Form RRF-1 to the (California) Registry of Charitable Trusts at the close of the fiscal year. The taxable income and total tax were zero.

The Treasurer completed and submitted Form SI-100 Statement of Information (updating officers) to the (California) Secretary of State

### **2011-12 Membership Report: 116**

Total includes two new members Andrew Decristafaro, and Dimon and Susan Schaad.

Kelly Rich motioned to accept the Q4 2011 Treasurer's Report, which was seconded by Scott Renfro, with all in agreement.

## **III. Committee Reports**

### **A. Fire Safety**

1. Once the snow melts, Malcom Neal will produce a list of missing/broken equipment and John Mock will present it at the next board meeting to request budget for replacement.

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2. The committee report is included below.

## **YWPHI Fire Safety Committee Report for 3/28/2012 meeting**

### **1. 2011 Project Area YW-004 Grant Status** (see <http://www.yosemitewest.org/grants.htm>)

YWPHI was awarded a 2011 National Fire Plan grant from the National Park Service (NPS) through the California Fire Safe Council (FSC) for \$94,350 for fuel reduction on Project Area YW-004 (see the *Yosemite West CWPP*) on June 14, 2010. In March 2011 YWPHI signed the grant agreement with the FSC. In October 2011, NPS signed the agreement with the California Fire Safe Council, enabling the project to go forward. The project had been on hold waiting for funding to be released. In December 2011 NPS released funds to the FSC who in turn released them to the project's fiscal sponsor on January 6, 2012.

In January 2012, YWPHI put out a Request for Bid to prospective contractors, conducted multiple site visits, and completed an agreement with the successful contractor, California Reforestation of Sonora. On-the-ground implementation of the project will start as soon as weather conditions permit and is expected to take thirty days to complete.

This grant has a \$23,666 match or 25% match, the largest percentage of all four previous grants. To date, YWPHI has only met \$19,300.50 or 82%, leaving a balance of \$4,365.50 or 18%. YWPHI still must meet the remaining match through volunteer labor or provide a cash match. The deadline for completion of this grant is August 31, 2012.

### **2. Hose Lay DVD**

Malcolm Neal completed making the DVDs of the July 27, 2011 hose lay. YWPHI mailed the DVDs (110) to all home owners and rental operators in Yosemite West in December 2011.

### **3. Equipment Inventory**

At the July 21, 2011 Board meeting Malcolm Neal reported that he did an inventory of the equipment in the fire hose houses. Some missing (two shut-off butts) and/or damaged equipment needs to be replaced and hose houses need to be locked. Malcolm said he would provide a list of what needs to be purchased and a cost estimate after which the Board can vote to approve the budget and Malcolm can purchase supplies this spring.

### **4. Hose House for Henness Circle**

Scott Renfro offered at the October 12, 2011 Board meeting to research the construction of the fourth hose house for Henness Circle. The Board previously approved a budget of \$1,000 for this project at the April 20, 2011 Board meeting.

## **B. Website**

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Nothing to report.

### **C. Newsletter**

A draft newsletter was distributed for review.

### **D. Hospitality**

1. Memorial Day will not have a pine needle cleanup, but we think the community should still have the annual picnic. . Kimberly O'Neil moved that we sponsor a picnic at noon Sunday, May 27th, 2012 with a budget of \$500. Mike Stepien seconded, with all in agreement.
2. Kimberly O'Neil moved that we sponsor the summer picnic on July 7th from 3pm to 7pm at Mike and Barbara Stepien, also with a budget of \$500. Rea Jackman seconded, with all in agreement.

### **IV. Old Business**

1. The newsletter went out without a hitch.
2. Kimberly O'Neil and Kelly Rich finalized the bank transfer from Tom Lambert (our last president) to Kelly Rich.
3. Malcom finished the hose lay DVD and it looks great. It was distributed in December with visitor guidelines and information about coyotes.

### **V. New Business**

1. Update on Pacific Forest Trust proposed Boundary Line Adjustment  
Paul Mason from Pacific Forest Trust joined the meeting by telephone. He gave an update on the Boundary Line Adjustment for Yosemite National Park that is being proposed by Pacific Forest Trust. Paul shared that it has full support across the land stakeholders. The proposal only affects large parcels who want this option to sell their property to the Park Service, specifically the Ransom Ranch parcel and the Yosemite West Associates parcel. Due to the size of the parcel, an act of congress is required to authorize the Park Service to acquire the land. Pacific Forest Trust wants to move quickly to sell their parcel. Yosemite West Associates may choose to simply keep their options open and not immediately sell their parcel. Paul encourages the community to contact their representatives to encourage movement on the legislation. We will likely include information about this in the next newsletter.
2. Community burn pile. Yosemite West Associates (a.k.a. "The Doctors") notified Mariposa County that they have rescinded permission to use the burn pile on their parcel of land. The community burn pile has been at this location for thirty years. Rea and Kim will draft a letter to Yosemite West Associates for board review.
3. Chipping program. Traditionally, YWPHI has had a community chipping program. During the 2008-2011 period, this was funded by fire grants. Now that the grants for inside the community have completed, we should consider returning to the association funding an annual chipping program. Kimberly O'Neil talked to California Reforestation from Sonora, who will

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be doing work around Yosemite West this summer. They are willing to do one or two days of additional chipping as a separate service at a daily rate of \$1050. Property owners would need to RSVP by May 15, 2012. Kimberly O'Neil proposed that the board authorize \$2500 for up to two days of chipping to be performed starting on Tuesday May 29th, 2012. Kelly Rich moved to approve the proposal. Scott Renfro seconded, with all in agreement.

4. Board structure. With Bill Duff's resignation, there is an open seat on the board. Additionally, Todd Caranto has been inactive. Finally, Kim would like to step down opening another seat. Kim will send Kelly a short list of potential nominees who we should contact and ask if they're willing to serve.

5. Telephone tree. We need to identify a new treasurer. The treasurer should maintain the phone tree. It works well for purposes of maintaining membership. People have concerns about the effectiveness of it as a phone tree for actually distributing messages. We need to be careful to ensure that (a) we respect the desire of property owners to protect this information, and (b) do not establish any liability for failures to distribute messages. The existing phone tree has good disclaimers. Scott will present some options at the next board meeting using different technology for at least making calls when necessary.

6. Coyotes. Situation getting worse with people leaving trash outside dumpsters. Also, residents, visitors, and rental employees have been feeding coyotes. Please call the California Fish and Game "cal tip" hotline if you see people feeding coyotes.

The next board meeting is Wednesday, June 20th at 7 pm.

The meeting ended at 9:02pm.

Respectfully submitted,  
Scott Renfro  
YWPHI Secretary