



# Yosemite West Property & Homeowners, Inc.

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## YWPHI Board of Directors' Meeting

March 26, 2013

President Kelly Rich called the meeting to order at 7:00 pm.

Directors Present: Rea Jackman, Scott Renfro, Kelly Rich, Betsy Ringrose, Mike Stepien

Directors Absent: Richard Heim, Bert Kroon

### I. Minutes

The minutes for the November 14, 2012 and January 29, 2013 were reviewed and accepted after minor corrections. Kelly moved to accept the minutes, and Betsy seconded, with all in agreement.

### II. Treasurer's Report

Discussion about how to better manage the volume of work around running QuickBooks reports for various purposes. One option is QuickBooks Online, which runs \$25-\$40/month and allows up to 5 users. Another option may be some shared, version controlled file storage like DropBox.

We haven't spent any money since the last meeting. Savings account has \$7,941.81, and the checking account has \$3367.74, reflecting a couple of deposits. All bills are paid except for a reimbursement to Rea that will be sent out shortly.

Kelly moved that we create an Assistant Treasurer position, Rea seconded. Kelly nominated Mike, and Betsy seconded. The board agreed to create this position and have Mike try to share these duties, particularly the non-financial reports.

We have 31 households that did not renew their membership this year (this is about \$1000 worth of membership). We think part of this is issues with postal delivery and forwarding, which worsened this year. We plan to invoice everyone this summer and make a renewed push to improve membership for next year.

Kelly moved that we create a \$100 petty cash fund, Betsy seconded, all agreed. This would require

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only the approval of the treasurer and one board member for small disbursements, which would still be reported to the board for review at the next Board of Directors meeting.

### **III. Committee Reports**

#### **A. Fire Safety**

Emergency preparedness meeting. We had a great turnout in February for Don Florence's presentation.

#### **B. Website**

Nothing to report. Scott will publish the accepted minutes.

#### **C. Newsletter**

Need to find content and editor.

#### **D. Hospitality**

Memorial Day Picnic. The plan is the same as previous years. YWPHI will supply the food, which Jerry and Rea will pick up from Fresno. It'll be hosted in Betty's side yard. The budget will be \$600. Don Florence is planning to attend, and we hope that Kelly Martin will attend as well. Kelly moved to allocate the \$600 and Betsy seconded, with all in agreement.

### **IV. Old Business**

Total Waste Recycling Program. Rea will meet with Stuart Kattie to review locations for summer recycling bins. Scott will work with Rea to send out information once we have the details.

### **V. New Business**

Community Emergency Preparedness Plan (CEPP). Poll the community to see their interest in the style and placement of the emergency evacuation signs. We'll have this discussion at the Memorial Day picnic.

Chipping Program. Kelly has a letter from Kim on how to run the program. Kelly will talk to Bert to see if he's willing to coordinate the program for this year.

Pine needle collection for Memorial Day. Scott will draft an email call for help to the community to

gauge interest.

The meeting ended at 9:01 p.m.

Respectfully submitted,  
Scott Renfro  
YWPHI Secretary